

ORGANIZATIONAL CHARTER

January 22, 2025

ARTICLE I: NAME, PURPOSE, VALUES

Section 1: ENTITY NAME

The name of the Hub shall be West Coast Offshore Wind Hub (the Hub).

In recognition of the potential benefits and challenges associated with the development of offshore wind energy on the West Coast of the United States, the Hub brings together a diverse group of members committed to sustainable and responsible energy solutions.

The Hub serves as a platform for collaboration and knowledge sharing, ensuring that offshore wind projects are developed in harmony with environmental and community priorities — and that each member of the Hub has the tools and information needed to advance their missions in this area.

Section 2: PURPOSE

The purpose of the Hub is to collaboratively share information, resources, and best practices among member organizations to foster stronger connections and coordinated efforts as it relates to OSW policy development and community engagement across the west coast.

The Hub is designed to help member groups working in offshore wind have:

- A diverse set of interested parties across a range of policy and community issues related to offshore wind development.
- Alignment around how to approach issues from environmental impacts to Tribal engagement, workforce and supply chain issues across a wide range of stakeholder groups.
- Regular updates, coordination and shared learning will benefit a coordinated approach to solving problems and build a strong, distinct Hub.

Section 3: CORE VALUES

The Hub is committed to the following core values:

- Aligning all efforts with the principles of sustainability, environmental justice, and climate action fostering knowledge sharing through this perspective, and engaging presenters and thought leaders to guide group discussions on these topics.
- Energy development that is social, environmentally, and economically responsible.
- Identifying potential impacts to communities affected by development. Committing to reducing negative impacts and enhancing positive impacts.
- Identify opportunities for local workforce development

ARTICLE II: MEMBERSHIP

Section 1: ELIGIBILITY

Upon adoption of this charter, additional membership will be open to nonprofit organizations, academic institutions, and other entities that support the mission and purpose of The Hub. To be eligible, future Hub members must demonstrate:

- A collective desire for stronger connections and coordinated efforts as it relates to OSW policy development and community engagement across the west coast.
- A dedication to engage in respectful and productive conversations, acknowledging that differing viewpoints enrich the discussion. Recognize that reaching consensus may not always be possible, but fostering mutual understanding and identifying common ground remain primary objectives.
- A willingness to actively participate in Hub activities and meetings.
- Alignment with the Hub's core values.

Interested Hub members may join the Hub calls and are permitted to stay on them as long as they abide by the eligibility and core value guidelines. Hub members are welcome to invite other individuals who they believe would benefit from the Hub as long as the new members abide by the guidelines. Existing Hub members can invite new members by emailing any steering committee with the new invites attached and steering committee members will onboard them.

Section 2: MEMBER RIGHTS AND RESPONSIBILITIES

Members shall have the right to participate in all Hub activities, access shared resources, and vote on Hub matters.

Members are expected to actively participate in meetings, contribute to the Hub's objectives, and adhere to the charter's guidelines.

Section 3: MEMBER GUIDELINES

The Steering Committee reserves the right to remove any individuals from the Hub as well as the Hub Google Group if they are not following the guidelines and core values listed above. The Steering Committee will vote on the removal of certain individuals and must reach a majority on the decision.

Chatham House rules may be applied to specific conversations or meetings when stated by the Steering Committee at the start. These rules ensure that members can openly share information but they will not be identified as the source for information outside of the Hub meetings.

ARTICLE III: MEETINGS

Section 1: Regular Meetings

Regular meetings shall be held at a minimum once a month to discuss ongoing activities, share updates, and collaborate on initiatives.

Section 2: Educational Sessions

The Hub will hold educational sessions once a quarter where experts will come to present on an OSW related topic.

ARTICLE IV: GOVERNANCE

Section 1: Steering Committee

Steering Committee members includes:

- Renewable Northwest
- Brightline Defense
- BlueGreen Alliance
- Washington Maritime Blue
- National Wildlife Federation
- Environmental Defense Fund

The Hub shall establish a steering committee to ongoing provide guidance and oversight to the broader group. The purpose of the steering committee will be to ensure projects and initiatives stay on track and meet the larger group's goals and objectives.

Primary responsibilities shall include setting the strategic direction, ensuring alignment with organizational goals, and making key decisions. This will include developing project plans and budgets, monitoring progress, resolving major issues or conflicts, and making final decisions on critical matters.

The Hub may establish additional working groups that meet on top of the regular Hub meetings as needed to address specific areas of interest or concern. All working groups shall report to the Steering Committee and report out to the broader Hub when needed.

Hub members can reach out to any member of the Steering Committee to express interest in joining. The Steering Committee will then discuss the addition of that member to the committee at their next meeting. The addition of that member to the Steering Committee will be held to a vote and the steering committee must reach a majority for the interested member to be added

ARTICLE V: AMENDMENTS

This is a living document that will evolve over time. It serves as a starting point for the formation of this group at a given time.

Annual review in January and additional updates as needed.
